



## **Accounting Clerk – Accounts Payable**

**South West Ag Partners Inc.** is a progressive agribusiness serving producers throughout Essex, Kent and Lambton counties. Our involvement in all aspects of the grain and crop inputs business combined with our solid reputation, built on integrity and quality, has secured our company a place amongst the leaders in the industry.

At this time we are hiring a ten month contract position for an accounting clerk. Duties include processing invoices and payments to suppliers, reconciling monthly supplier statements, data entry and general clerical duties as needed.

Along with a positive 'can do' attitude, the following attributes are required:

- college diploma or equivalent in Accounting
- strong knowledge of all Microsoft Office products
- advanced spreadsheet skills (Excel)
- experience in accounts payable/receivable

Resumes will be accepted via fax: 519-380-0777 Attn: Samantha Evers

Or email: [Samantha.Stevens-Evers@southwestag.ca](mailto:Samantha.Stevens-Evers@southwestag.ca)

Only those candidates selected for an interview will be contacted.